

**Subject:** Re: CD33440: HOLLMED-01: 17/18 General Liability - City of Los Angeles (Track4la) Certificate Approval (CA) #112441  
**From:** Rita Moreno  
**Date:** 02/09/2017 12:37 PM  
**To:** Lisa Schechter  
**CC:** "jim@mediadistrict.org" <jim@mediadistrict.org>

Hi Lisa,

Yes, I saw the certificate. Unfortunately, we can't pay an invoice until it's uploaded to the Track4LA system. I'll check back later today to see if it has been uploaded, but you can check by going on Track4LA.

Once there, click on the "Verify Insurance/Bonds" button, then under "Search Insurance Information," type "Hollywood Media" in the "Insured Name" section and click "search." You will see "Hollywood Media District POA" under InsuredName. Click on the numbered links under CA No. to see the actual certificate. The most current documents are at the top.

Let me know if you need further assistance.

Rita

On Thu, Feb 9, 2017 at 12:25 PM, Lisa Schechter <lisa@mediadistrict.org> wrote:

Dear Rita:

I personally contacted ADP regarding a request to upload our workman's comp to the system. I was on hold for 30 minutes providing the instruction. They stated that they would do it through technical support. Please advise as to when it is uploaded to the Track4LA system. Otherwise I have sent you evidence that we have workers comp.

Regards,

Lisa Schechter  
Executive Director  
Hollywood Media District BID  
1040 N. Las Palmas Avenue  
Hollywood, CA 90038  
(323)860-0025 Direct  
(323)860-0026 Fax

[MediaDistrict.org](http://MediaDistrict.org)

---

**From:** Rita Moreno <rita.moreno@lacity.org>  
**Date:** Thursday, February 9, 2017 at 12:03 PM  
**To:** Lisa Schechter <lisa@mediadistrict.org>  
**Cc:** Jim Omahen <jim@mediadistrict.org>  
**Subject:** Re: CD33440: HOLLMED-01: 17/18 General Liability - City of Los Angeles (Track4la) Certificate Approval (CA) #112441

Great, now only the workers comp. insurance needs to be updated and we're good to go.

On Thu, Feb 9, 2017 at 10:28 AM, chapmangallagher.certrequests <chapmangallagher.certrequests@ajg.com> wrote:

Hello,

Attached please find the requested certificate. The certificate has also been posted to your client portal of our website. If you need your log-in information please contact your Client Advisor.

Certificate Approval (CA) #112441

Regards,

Chapman/AJG Certificate Processing Team

Note: When responding to this email please reply/respond to [chapmangallagher.certrequests@ajg.com](mailto:chapmangallagher.certrequests@ajg.com) and retain the subject line as it indicates the JOB ID this email pertains to.

----- Forwarded message -----

From: "[cao.riskmgmt@lacity.org](mailto:cao.riskmgmt@lacity.org)" <[cao.riskmgmt@lacity.org](mailto:cao.riskmgmt@lacity.org)>

To: "[jim@mediadistrict.org](mailto:jim@mediadistrict.org)" <[jim@mediadistrict.org](mailto:jim@mediadistrict.org)>

Cc: "chapmangallagher.certrequests" <[chapmangallagher.certrequests@ajg.com](mailto:chapmangallagher.certrequests@ajg.com)>, Ellen Karapetyan <[Ellen\\_Karapetyan@ajg.com](mailto:Ellen_Karapetyan@ajg.com)>, Natalia Dionela <[Natalia\\_Dionela@ajg.com](mailto:Natalia_Dionela@ajg.com)>

Date: Thu, 9 Feb 2017 18:20:55 +0000

Subject: Insurance Certificate Approved for Hollywood Media District POA

Natalia Dionela,

The insurance submitted on behalf of your client is approved. It meets the minimum insurance requirements of Track4LA, The City of Los Angeles Insurance and Bond Internet Tracking System.

Hollywood Media District POA

Certificate Approval (CA) #112441

Certificate link : <http://track4la.lacity.org:80/DataServlet2010?action=7&is2010=true&formid=112441&type=2010&emalink=6112441>

Please Note: Your client must comply with the insurance provisions of the contract, permit, lease or other agreement they have with the City of Los Angeles, the requirements of which may be greater than the minimum requirements of Track4LA®. Your client's compliance is subject to audit and/or production of the insurance policies providing the required coverages. Willful avoidance of financial responsibilities may subject the violator(s) to civil and criminal liabilities under the law, including but not limited to California False Claims Act, Government Code Section 12650 et seq.

Thank you for submitting your insurance and/or bond document.

The City of Los Angeles has implemented Track4LA®, The Self Service Insurance Compliance Network to better serve the business community. It provides 24 hours/7 days a week instant electronic insurance approvals on the industry ACORD 25 insurance certificate. Please take a moment to visit the new Track4LA® Home Page to learn more about the system.

Insurance brokers may register to use the system from the Home Page.

<http://Track4LA.lacity.org>

Please contact us at [\(213\) 978-7475](tel:(213)978-7475) with any questions regarding Track4LA®.

If you are working with the Port of Los Angeles, please contact us at [\(310\) 732-3758](tel:(310)732-3758).

--

Rita Moreno  
City of Los Angeles  
Office of the City Clerk  
Neighborhood and Business Improvement District Division  
200 N. Spring Street, 2nd Floor #237  
Los Angeles, CA 90012  
Office [\(213\) 978-1122](tel:(213)978-1122)  
Fax [\(213\) 978-1130](tel:(213)978-1130)



--

Rita Moreno  
City of Los Angeles  
Office of the City Clerk  
Neighborhood and Business Improvement District Division  
200 N. Spring Street, 2nd Floor #237  
Los Angeles, CA 90012  
Office (213) 978-1122  
Fax (213) 978-1130

